

**Director General Bangladesh Coast Guard
Coast Guard Headquarter
Agargaon Administrative Area
Sher-e-Bangla Nagor
Dhaka-1207**

**TENDER DOCUMENT
FOR THE PROCUREMENT OF GOODS**

**Supply of 2 (Two) Lot Residence
Furniture**

Invitation for Tender No: 44.08.2680.050.46.001.18.95 Date: 31 May 2018

Tender Package No: GD7

Table of Contents

Section 1. Instructions to Tenderers 5

 A. General 5

 1. Scope of Tender 5

 2. Interpretation 5

 3. Source of Funds 5

 4. Corrupt, Fraudulent, Collusive or Coercive Practices 6

 5. Eligible Tenderers 7

 6. Eligible Goods and Related Services 8

 7. Site Visit 8

 B. Tender Document 8

 8. Tender Document: General 8

 9. Clarification of Tender Documents 9

 10. Pre-Tender Meeting 9

 11. Addendum to Tender Documents 9

 C. Qualification Criteria 10

 12. General Criteria 10

 13. Litigation History 10

 14. Experience Criteria 10

 15. Financial Criteria 11

 16. Appointment of Subcontractor 11

 D. Tender Preparation 11

 17. Only One Tender 11

 18. Cost of Tendering 11

 19. Issuance and Sale of Tender Document 12

 20. Language of Tender 12

 21. Contents of Tender 12

 22. Alternatives 13

 23. Tender Prices, Discounts and Price adjustment 13

 24. Tender Currency 14

 25. Documents Establishing the Conformity of the Goods and Related services 14

 26. Documents Establishing Qualifications of the Tenderer 15

 27. Validity Period of Tender 15

 28. Extension of Tender Validity and Tender Security 15

 29. Tender Security 16

 30. Form of Tender security 16

 31. Authenticity of Tender Security 16

 32. Return of Tender Security 17

 33. Forfeiture of Tender Security 17

 34. Format and Signing of Tender 17

 E. Tender Submission 18

 35. Sealing, Marking and Submission of Tender 18

 36. Deadline for Submission of tenders 19

 37. Late tender 19

 38. Modification, Substitution or Withdrawal of Tenders 19

 39. Tender Modification 19

 40. Tender Substitution 19

 41. Withdrawal of Tender 19

 F. Tender Opening and Evaluation 19

 42. Tender Opening 19

 43. Evaluation of Tenders 21

 44. Evaluation process 21

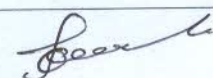
 45. Preliminary Examination 21

 46. Technical Examinations and Responsiveness 22

 47. Clarification on Tender 23

 48. Restrictions on the Disclosure of Information Relating to the Procurement Process 24

49. Correction of Arithmetical Errors	24
50. Financial Evaluation.....	25
51. Assessing the Price of Unpriced Items.....	25
52. Price Comparison	26
53. Negotiation.....	26
54. Post-qualification	26
55. Rejection of All Tenders.....	27
56. Informing Reasons for Rejection	28
G. Contract Award	28
57. Award Criteria	28
58. Procuring Entity's Right to Vary Quantities.....	28
59. Notification of Award.....	28
60. Performance Security	28
61. Form and Time Limit for furnishing of Performance security.....	29
62. Validity of Performance Security	29
63. Authenticity of performance Security.....	29
64. Contract Signing	29
65. Publication of Notification of Award of Contract	30
66. Debriefing of Tenderers.....	30
67. Right to Complain	30
A. General	31
B. Tender Document	31
C. Qualification Criteria.....	32
D. Preparation of Tender.....	32
E. Submission of Tenders	32
F. Opening and Evaluation of Tenders.....	33
G. Award of Contract	33
Section 3. General Conditions of Contract.....	34
1. Definitions	34
2. Interpretation.....	35
3. Communications and Notices.....	36
4. Governing Law.....	36
5. Governing Language	36
6. Corrupt, Fraudulent, Collusive, Coercive.....	36
(and Obstructive in case of Development Partner) Practices.....	36
7. Documents Forming the Contract and Priority of Documents	37
8. Scope of Supply.....	38
9. Assignment.....	38
10. Eligibility.....	38
11. Gratuities / Agency Fees	38
12. Confidential Details.....	38
13. Trademark, Patent and Intellectual Property Rights.....	38
14. Copyright	38
15. Sub contracting.....	39
16. Supplier's Responsibilities.....	39
17. Procuring Entity's Responsibilities.....	39
18. Issue change order, Repeat Orders or Order for Additional Delivery	39
1. 39	
1. 39	
19. Repeat Orders or Order for Additional Delivery.....	39
20. Packing and Documents.....	40
21. Delivery and Documents.....	40
22. Acceptance	40
23. Contract Price	40
24. Transportation.....	40
25. Terms of Payment	40
26. Insurance	41
27. Taxes and Duties	41
28. Performance Security.....	41



29. Specifications and Standards	42
30. Inspections and Tests	42
31. Warranty	43
32. Extension of Delivery and Completion Schedule	43
33. Liquidated Damages	44
34. Limitation of Liability	44
35. Adjustment for Changes in Legislation	44
36. Force Majeure	45
37. Notice of Force Majeure	45
38. Duty to Minimise Delay	45
39. Consequences of Force Majeure	45
40. Termination	46
41. Amendment to Contract	47
42. Settlement of Disputes	47
Section 4. Particular Conditions of Contract	49
Section 5. Tender and Contract Forms	52
Tender Submission Letter (Form PG3 – 1)	53
Tenderer Information Sheet (Form PG3-2)	56
Price Schedule for Goods (Form PG3-3A)	58
Price Schedule for Related Services (Form PG3-3B)	58
Specifications Submission and Compliance Sheet (Form PG3-4)	62
Manufacturer's Authorisation Letter (Form PG3 - 5)	63
Notification of Award (Form PG3 - 7)	65
Contract Agreement (Form PG3 - 8)	66
Bank Guarantee for Performance Security (Form PG3 – 9)	67
Section 7. Technical Specifications	72
Section 8. Drawing	84

Section 1. Instructions to Tenderers

A. General

- 1. Scope of Tender**
- 1.1 The PROCURING ENTITY named in the Tender Data Sheet (TDS) (hereinafter referred to as the "PROCURING ENTITY") wishes to issues these Tender Documents for the supply of Goods, and Related Services incidental thereto, as specified in the TDS and as detailed in Section 6: Schedule of Requirements.
- 1.2 The name of the Tender and the number and identification of its constituent lot(s) are stated in the TDS.
- 1.3 The successful Tenderer will be required to complete the delivery of the goods and related services (when applicable) as specified in the **GCC Clause 18**.
- 2. Interpretation**
- 2.1 Throughout this Tender Document
- (a) the term "in writing" means communication written by hand or machine duly signed and includes properly authenticated messages by facsimile or electronic mail;
 - (b) if the context so requires, singular means plural and vice versa; and
 - (c) "day" means calendar days unless otherwise specified as working days;
 - (d) "Tender Document ", means the Document provided by a Procuring Entity to a Tenderer as a basis for preparation of its Tender;
 - (e) "Tender ", depending on the context, means a Tender I submitted by a Tenderer for delivery of Goods and Related Services to a Procuring Entity in response to an Invitation for Tender ;
- 3. Source of Funds**
- 3.1 The Procuring Entity has been allocated public funds from the source as indicated in the TDS and intends to apply a portion of the funds to eligible payments under the contract for which this Tender Document is issued.
- 3.2 For the purpose of this provision, "public funds" means any funds allocated to a Procuring Entity under Government budget, or loan, grants and credits placed at the disposal of a Procuring Entity through the Government by the development partners or foreign states or organizations.
- 3.3 Payments by the development partner, if so indicated in the TDS, will be made only at the request of the Government and upon approval by the development partner in accordance with the applicable Loan/Credit/Grant Agreement, and will be subject in all respects to the terms and conditions of that Agreement.

